



ST.PETER'S CATHOLIC PRIMARY SCHOOL

MIDDAY MEALS SUPERVISOR

JOB DESCRIPTION

Purpose of Job

As part of a team of Midday Meals Supervisors to be responsible for supervising and maintaining positive behaviour of pupils in a given area of the school during the midday break. Depending on the area of the school allocated, duties may include responsibility for the orderly conduct of pupils taking the school meal and/or that of pupils in and around the school buildings during the midday break.

Specifically

1. Supervising and maintaining positive behaviour of pupils dining the midday break, in the dining areas, about the school premises and in play areas.
2. Assisting and directing pupils in the dining areas and elsewhere, dealing with incidents of unacceptable behaviour and referring matters to the Senior Midday Meals Supervisor when necessary.
3. Assisting as directed with the maintenance of orderly arrangements both for the taking of the school meal and the use of the buildings and other areas by pupils.
4. Assisting as directed with arrangements for the administration of the taking of the school meal and supporting the Authority's policies regarding school meals provision (ie healthy eating and ethnic meals etc...).
5. At all times to carry out responsibilities/duties with due regard to the School's/Authority's equal opportunities employment policy.
6. To organise play activities as directed by the Senior Midday Meals Supervisor.
7. Such other minor and/or non-recurring duties, appropriate to the post, as may be directed.

DESIGNATION OF POST TO WHICH POSTHOLDER NORMALLY REPORTS:
Senior Midday Meals Supervisor